

Bon Air Elementary PTA Meeting Agenda
August 30, 2016, 6:30 PM, Bon Air Elementary Library

Attendance: Kim Selvey, Joan Nelson, Natalie Delmege, Stephanie Fillman, Jenny Olowiany, Heidi Thompson, Tiffany Ferreira, Sara Berger, T.J. Ellis, Wade Smith, Heather Craven, Pete Johnson, Liz Lowe, Ashley Gates, Ashley Barrett, Erin Jacoby

The August meeting of the Bon Air PTA was called to order at **6:40 p.m.**

Executive Committee Reports

- Secretary – Ashley Barrett
 - Action Item – **Approval of June minutes will happen at the next board meeting.**
- Treasurer – Erin Jacoby
 - Checking account balance
 - Receipts for 2015/16--\$92,136.39
 - Disbursements for 2015/16--\$79,931
 - Balance at current board meeting--\$31,019.20
 - Erin Jacoby moved that we send the audit of our books performed on July 23, 2016 to our general membership for approval at our back to school nights. It was seconded by Joan Nelson. The motioned carried.
 - Erin Jacoby moved that we send the 2016-2017 budget, with the changes noted above, to our general membership for approval at our back to school nights. The motion was seconded by Kim Selvey. The motion carried.
 - Erin then reviewed the deposit procedures and check request procedures.
- 1st Vice President – Joan Nelson
 - Program updates
 - Packet stuffing complete
 - First week of school help – **A Sign Up Genius will go out for assistance with the following:**
 - **Bus Loop**
 - **Cafeteria – two tray lines now**
 - PTA mailbox
- 2nd Vice President – Kim Selvey
 - No report
- Principal – Mrs. Lowe – **We have record enrollment for the 2016-2017 school year (695 students), 7 new teachers and 4 new staff members. A new lunch process will be introduced this year. This will make lunch more efficient, but will be a little confusing at first. A request was made for 2 new Promethean Boards (1 is already being purchased and the second will be purchased from the technology budget). BAES will be working towards Lighthouse Status this year. This is an expensive**

(\$6,500 requested from CCPS) and involved process, but will be a wonderful achievement. BAES will be the host school for the Richmond Symposium for Leader In Me on December 14, 2016. More information coming on how the PTA can support.

- Assistant Principal – Mr. Johnson – **Attendance at the Principal Academy (2 days of professional development) in Maryland was very informative and enriching. Training on the 7 habits is taking place with the new staff and other staff wanting a refresher. This year will be slightly different as “Action Teams” and a “Student Council” will be introduced. More information on the changes will be given at a later date.**

- President – Heather Craven
 - Surplus funds – update

New classroom

Elmo	300.00	purchased
rug	420.00	purchased
easel	300.00	ordering
calendar math kit	400.00	purchased
	1,420.00	
times 2 rooms	2	2,840.00

Newsela - 5th grade	1,500.00	Waiting on county
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Hospitality - new table cloths	200.00	
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additional rugs	420.00	purchased
	4	1,680.00

promethian board	2,000.00	Waiting on county
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Estimated wish list	8,220.00	
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- Carryforward:
 - Outdoor classroom – update – Max Siemers is still interested in doing the platform as his Eagle Scout project.
 - MIM bill – waiting on bill from Richmond Ballet – **Principal Liz Lowe will contact for the bill.**
 - Barefoot & Books – will pay invoices this week
 - Data notebooks for all students – have been ordered

Administration Committee Reports

- Teacher Representatives – **New Teacher Representatives will be needed for this year.**
- 7 Habits – Heidi Thompson

- Council & District Delegate - Chuck Gates
- Diversity – Sara Berger & TJ Ellis – **A Welcome Committee is proposed. Ideas for the upcoming school year: PTA Nametags for events, Room Moms contacting new parents, welcome sign (with Spanish translation).**
- Facebook – Ashley Gates
- Membership – Efa Davis (out of town) – form in back to school packets.
- Newsletter – Catherine Rafferty
 - First deadline – **September 15, 2016.**
- Reflections – need chairman
- Student Directory – Michelle Bronnenburg (out of town) – form in back to school packets.
- Website – Ashley Gates
- Yearbook – Tiffany Ferreira – **Yearbooks will be \$20.00 (preorder) and \$24.00 after January 1, 2017. There will be no extra copies for sale this year. Please designate a person to take pictures at school events and send them to Tiffany so they can be considered for the yearbook.**
- Other

Revenue Committee Reports

- Village Fair – Leslie Slone Friedrichs – Oct 15, 2016
- Village Fair Silent Auction – Ashley Gates – **Volunteers needed to assist Ashley with phone calls and picking up Silent Auction donations.**
- 5K – Wade Smith – April 29, 2017
- Box Tops – Kim Selvey - **\$641.70 from Box Tops received. Checks are cut in December and April. Kim signed BAES up for the waiting list for Shop-A-Roo.**
- Company Gifts – Melissa Crim (out of town) – flyer will go home within first two weeks. Working on signing up with Amazon Smile. Discuss Kroger Community Rewards
- Original Art – Jen Swain
- Spirit Nights – Cheryl Spain & Martina Arel (out of town) – working on Gelati Celeste for September – **Chick-fil-A for October.**
- Spirit Wear – Michelle Bronnenburg (out of town) – need someone to set up for K orientation Thursday night.
- Other

Program Committee Reports

- After School Enrichment – Kimball Mapp – **Eagle Extras February 27-March 23.**
- Beautification – Jen Hopkins – **planters out front will be updated before school starts**
- Dads & Donuts/Moms & Muffins – Kelly McCall
- Dance – need chairman
- Eaglet Book Club – need chairman
- Grandparents Day – Beth Warren
- Hospitality – Jenny Olowiany – **Back to School Breakfast is September 1st. More casseroles are needed. The Sign Up Genius list for Hospitality needs to be increased.**
- Ice Cream Social – Joani Grandstaff
- Kids Care Club – Jessica Foresythe
- Library – Leslie Slone Friedrichs & Karen Austin
- Pizza/Pumpkin Night – need chairman - **Jenny and Ashley.**

- Spring Dinner – need chairman
- Talent Show – Amy McMahon – **February 21, 2017 with snow date of 2-28-17.**
- Running Club – David Kane – start date – **3rd week of school.**
- Other

Announcements/ Upcoming Calendar Events

- Thurs. 9/1 2:30 Open House for grades 1- 5, 6:30 pm Kindergarten Orientation
- Thurs. 9/8 Ice Cream Social Welcome Back to School 6:30pm – 7:30 pm
- Mon. 9/12 PTA Board Meeting 6:30 pm (if needed)
- Mon. 9/14 County Council PTA Meeting 7pm – Chesterfield Technical Center
- Tues 9/13 RMS 6th grade BTS night 6:30
- Tues. 9/20 PTA General Membership Meeting/Back to School Night 6:30 pm 3rd-5th
- Wed. 9/28 PTA General Membership Meeting/Back to School Night 6:30 pm K-2nd
- **Picture Day is October 25, 2016 – a new company, Barksdale, had to be selected this year.**
- **Parent Pick-Up will be different this year – A 2 card system (child specific) will be used and a photo ID will always be required.**

Adjourned 8:05 PM