

Bon Air Elementary PTA Meeting Agenda  
October 11, 2016, 6:30 PM, Bon Air Elementary Library

**Attendance: Heather Craven, Natalie Delmege, Kim Selvey, Michele Bronnenberg, Erin Jacoby, Janie Cannon, Sandy Messer, Karen Austin, Elizabeth Lowe, Pete Johnson, Sara Leland, Erin Rebson, Joan Nelson, Jessica Forsythe, Jen Swain, Efa Davis, Catherine Rafferty, Ashley Gates and Ashley Barrett.**

The October meeting of the Bon Air PTA was called to order at **6:32p.m.**

Executive Committee Reports

- Secretary – Ashley Barrett
  - Action Item – Approve June & September minutes
  - **Motion – Joan Nelson**
  - **2<sup>nd</sup> – Kim Selvey**
  - **Minutes approved**
- Treasurer – Erin Jacoby
  - Checking account balance
    - Balance at previous board meeting **\$26,832.90**
    - Receipts - **\$11,170.14**
    - Disbursements - **\$15,356.44**
    - Balance at current board meeting - **\$31,019.20**
- 1<sup>st</sup> Vice President – Joan Nelson
  - Program updates – volunteer needs
    - Fruit & Veggie Week
    - 3<sup>rd</sup> Grade Hearing Screening
    - Picture Day
- 2<sup>nd</sup> Vice President – Kim Selvey
  - Fundraising updates
  - Village Fair – Leslie Slone Friedrichs – Oct 15, 2016
    - **Polk St. will be blocked for the fire truck. Coolers are needed & we need someone to pick up the tables for the Silent Auction.**
  - **Book Fair starts on Monday and volunteers are needed.**
- Principal – Mrs. Lowe – **Thank you for the flowers planted outside, the staff breakfast & for the volunteers for the buses & fruit/veggie week. We are 58% complete with our lighthouse project. The Promethian Boards purchase has to wait for approval from the County. The translation headsets used at Back To School Night had very positive feedback. Mrs. Lowe would like the PTA to consider adding them to the budget for next year. The cost is under \$2,000 for 20 sets. Starting in November coffee talks will begin to address subjects such as IEPs, Gifted Education & Bullying. PTA agreed to provide the coffee. Mrs. Lowe would like PTA to consider a Bright Bites Sign (the cost is \$600, but does not include the monitor or mounting brackets). The only concern is the sign breaking & it would not be serviced by our technology department.**

Family Mission Statement Night – November 15 – **Parents are invited and they will learn to write a mission statement for their family and take it home**

- Assistant Principal – Mr. Johnson – **We have already had a lock down drill, bus safety drill, and visited our Emergency Evacuation Site. Great East Shakeout Drill (Oct.20). Double back buses will be happening for awhile (just in the afternoon) and the delay can be seen on Twitter.**
- President – Heather Craven

#### Administration Committee Reports

- Teacher Representatives – **Teachers were asking about when the pumpkins will be delivered for Pumpkins & Pizza Night. The parent meeting is next Wednesday, Oct. 19<sup>th</sup>.**
- 7 Habits – Heidi Thompson - For 7 Habits Heidi plans to do a monthly Facebook update for the PTA FB about a particular habit or about Leader in Me activities at the school. She has reached out to Mr. Johnson and Mrs. Lowe to let them know she is happy to help with outreach and communication as needed.
- Council & District Delegate - Chuck Gates – Meeting at County PTA meeting last night on school start times. **Heather will forward to the email to the PTA Board. There will be smaller community meetings to further discuss.**
- Diversity – Sara Berger & TJ Ellis
  - Meeting with Dr. Evans, Chesterfield County – **Discussed diversity in hiring at the teacher level. Before diversity can start at a teacher level it needs to start at a parent level. We need to be inclusive as a PTA as well.**
  - Diversity & Inclusion Week – **First week in December. We want to welcome all of our differences. The Coffee Talks (mentioned by Mrs. Lowe) are part of this. They welcome input.**
- Membership – Efa Davis – **431 members. We are short on green pads.**
- Newsletter – Catherine Rafferty
  - Next deadline Nov 4<sup>th</sup>
- Reflections – need chairman
- Student Directory – Michelle Bronnenburg – **Should be at the printer by the end of the week. We may try to go digital in the sign up for next year.**
- Website – Ashley Gates – **Send copies of flyers so they can be put on the website.**
  - John Hewitt has made upgrades to the background servers for both websites. He has offered to take over the hosting and roll that cost into in annual fee (additional \$60 to his fee – GoDaddy & Melbourne fees would go away) – **We will discuss in more detail at a later time.**
- Yearbook – Tiffany Ferreira – **180 ordered. Last year we ordered 385. The order must go in December 12<sup>th</sup>. December 16<sup>th</sup> is our deadline for Herff Jones. Pages are due in March & the yearbooks come in June. Room Parents would be wonderful for picture taking. Tiffany would love help with the montage pages.**

#### Revenue Committee Reports

- Village Fair Silent Auction – Ashley Gates – **Help is always needed at the end of the auction. Ashley needs a volunteer to take it over next year.**
- Box Tops – Kim Selvey
- Company Gifts – Melissa Crim
  - Kroger Community Rewards - have received # 85974 – **Parents need to do this online.**
  - School Supply website – packets will go home with complete company gifts flyer – **Instead of getting the prizes coming home...they will go to next years Village Fair.**
- Spirit Nights – Cheryl Spain & Martina Arel – Chick fil a – October 19
- Spirit Wear – Michelle Bronnenburg – **We might make an order in November.**

#### Program Committee Reports

- Eaglet Book Club – need chairman to help Joan – first event being moved due to a busy October – **Joan is thinking about a December breakfast.**
- Grandparents Day – Beth Warren – **This year Mrs. Hill will teach every grade the song & all will sing together. It will probably be two separate showings or two different days.**
- Hospitality – **Natalie Delmege**
  - Cafeteria workers appreciation. They will be presented with their gifts this Friday morning.
  - The soup luncheon for our staff will be on October 25th. The sign of genius will go out on Monday. Our hope was to provide the staff with a nice lunch on a very busy day. Since it's also book fair, pumpkin pizza night.
  - **Family Mission Night - Popcorn & Lemonade/Water will be provided and money is needed for the event (although some supplies might be on hand).**
  - **Bus Driver Appreciation Week will be celebrated in February.**
  - **Teacher Conference goodie bags will go out in November.**
- Ice Cream Social – Joani Grandstaff – **Joan reported that everything went well. Next year we should poll the preschools to make sure it is not the same night preschool orientation.**
- Kids Care Club – Jessica Foresythe – **The 1<sup>st</sup> meeting is Oct. 12 and it will focus on the 7 Habits. The kids will be picking their favorite projects from years past. We need new parents involved this year. Jessica will need a new chair for next year. Please add the meetings to the calendar. Mrs. Lowe needs the calendar items by Friday for the email she sends out on Sunday.**
- Library – Leslie Slone Friedrichs & Karen Austin – **We have already had an author visit & another this month. The kids really enjoy it.**
  - Book Fair – **Please sign up & come to shop.**
- Pizza/Pumpkin Night – Jenny Olowiany & Erin Dyer - flyers went home last Friday and are coming in. The deadline for pizza is October 21st. We are expecting a great turnout!
- **Original Works – The new art teacher is on board. This year there is an online option (with a processing fee plus tax). All orders will come here no matter which way the orders are done. We will revisit at another meeting.**
- **Eagle Extras – Sara Leland - We have great classes coming this year. Eagle Extras will look at the calendar for conflicts.**

Announcements/ Upcoming Calendar Events

**October**

Tues. 11<sup>th</sup> PTA Board Meeting 6:30 pm

10/10-10/14 – Fruit & Veggie week

Sat. 15<sup>th</sup> Village Fair 10-2 – 2<sup>nd</sup> grade musical performance to open VF

Fri. 21<sup>st</sup> Book & Breakfast 7:40 am (WILL BE CHANGING DATE)

Tues. 25<sup>th</sup> Pizza & Pumpkin Dinner/Book Fair (Book Fair 10/17-10/25)

Tues. 25<sup>th</sup> Picture Day

Tues. 25<sup>th</sup> Teacher Appreciation lunch

**November**

Tues. 1<sup>st</sup> PTA Board Meeting 6:30 pm

Fri. 4<sup>th</sup> Newsletter article deadline

Mon. 14<sup>th</sup> Reflections Deadline (turn in 1<sup>st</sup> place winners at County Council 5pm-7pm)

Tues. 15<sup>th</sup> PTA General Membership Meeting/Teacher Family Night

Tues. 22<sup>nd</sup> PTA Grandparents Day

**Adjourned at 8:00**